

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
MONDAY, MAY 23, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Santiago Barrios, Jo Spencer and Jared Hayes, Clerk's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Megan Leatherman, Development Services; and Bonnie Jacobs, Treasurer's Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. CORRECTIONS TO THE RECORD:

1. Correction to the May 3, 2016, Open Business Meeting Agenda

- Agreement No. 11569-3-16 - Amended Agreement Between Ada County and LexisNexis for Risk Solutions Services for the Treasurer's Office, was reassigned Agreement No. 11569-1-16

ACTION: D. CASE MOVED TO APPROVE THE CORRECTION TO THE MAY 3, 2016, OPEN BUSINESS MEETING AGENDA, REASSIGNING AGREEMENT NO. 11569-3-16 TO AGREEMENT NO. 11569-1-16. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Correction to the May 9, 2016, Exemptions Hearing Agenda

- a. Long Form - Recommend Approval - 100% (incorrectly listed as Recommend Denial)
 - 1. Willow Creek Investments LLC S1101346720 63-602E
 - 2. Willow Creek Investments LLC S1101346730 63-602E

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE CORRECTION TO THE MAY 9, 2016, EXEMPTIONS HEARING AGENDA TO GRANT A 100% EXEMPTION ON PARCEL NUMBERS S1101346720 AND S1101346730 WHICH WERE INCORRECTLY LISTED ON THAT AGENDA AS DENIALS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

- a. Ratification - License Renewal (*Signed by Commissioner Tibbs on 5/17/16*)
 - Best Western Northwest Lodge, 6989 S. Federal Way, Boise, Beer/Wine

b. Catering Permits (2)

- 1. Double Diamond Saloon at Avimor for the Dirty Dash, June 18th from 9am to 5pm
- 2. The Piper Pub & Grill at Alpine Ponds for Jimmy Wemp Wedding, May 27th from 3pm to 9pm

c. New Licenses

- Red Pavilion, 1760 S. Meridian Rd., Ste. 102, Meridian, Beer/Wine

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature as appropriate.

ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE ONE LICENSE RENEWAL SIGNED BY COMMISSIONER TIBBS ON MAY 17, 2016; APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE

CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office

- Canvass and Certify the Election Results of the May 17, 2016, Primary, Kuna Library District and West Ada School District Elections

P. McGrane provided an update on the election process.

ACTION: R. YZGUIRRE MOVED, PURSUANT TO IDAHO CODE 31-804 AND 34-1205, WHICH REQUIRES THE BOARD OF COUNTY COMMISSIONERS TO CANVASS ELECTION RETURNS, TO CERTIFY THE ELECTION RESULTS AS PRESENTED BY THE CLERK'S OFFICE FOR THE PRIMARY, KUNA LIBRARY DISTRICT AND WEST ADA SCHOOL DISTRICT ELECTIONS HELD ON MAY 17, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

P. McGrane presented D. Case with his Certificate of Nomination and introduced S. Barrios.

3. Claims Journal

- May 20, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 20, 2016.

DISCUSSION: D. CASE REQUESTED THE AES TEMP PAYROLL SERVICES VOUCHER NO. 360714 BE REMOVED AT THIS TIME AND A MEETING BE SET TO MEET WITH THE TREASURER.

ACTION: R. YZAGUIRRE AMENDED HIS MOTION TO REMOVE THE AES TEMP PAYROLL SERVICES VOUCHER NO. 360714. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Personnel Action Forms (11 Conditional Pay Increases; 2 Introductory Period Completion Pay Increases; 6 Leaves with Pay; 2 Promotions; 8 Step Increase/Sheriff's Pay Plan)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 11 CONDITIONAL PAY INCREASES; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 6 LEAVES WITH PAY; 2 PROMOTIONS; 8 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Assessor's Office - No Report

6. Tax Cancellations (2) (1-2015; 1 Casualty Loss) (*Authorize the Chairman to Sign*)

a. 2015 Property Roll

- Schmidt, Dawn

R4947190370

b. Casualty Losses

- Kyle Morgan

R7334180042

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA INCLUDING ONE TAX CANCELLATION FOR 2015 AND ONE CASUALTY LOSS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Treasurer's Office

- Personal Property Tax Write-Off Requests

-	<u>Business Personal Prop Parcels (2)</u>		\$31,959.69
1.	P5ROCKPAV01 Rocky Mountain Paving	2008	\$14,179.38
		2009	\$12,317.34
2.	P1RKMTPAV01 Rocky Mountain Paving	2008	\$1,856.07
		2009	\$3,606.90

B. Jacobs explained these were filed under Chapter 11 and no payments have been received. She stated their office was advised to write off the debt.

ACTION: D. CASE MOVED TO APPROVE THE PERSONAL PROPERTY TAX WRITE-OFF REQUESTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Public Information Officer

K. McGwire reminded the Board of the Fishin' with Commission, June 4, 2016, 10 a.m. to 2 p.m., Settler's Park.

9. Larry Maneely - No Report

10. Approval of Minutes (4) (*Authorize the Chairman to Sign*)

- Exemptions Hearing, April 13, 2016
- General Session of the Indigent Hearings, April 13, 2016
- Executive Session of the Indigent Hearings, April 13, 2016
- Open Business Meeting, April 18, 2016

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Grants (3) (*Authorize the Chairman to Sign*)

- Grant No. 1608-A - Additional Certifying Document, Assurance - Non-Construction Programs, to be included with application submission (approved on 5/10/16)
- Grant No.1610-A - Grant Application for the 2017 Idaho Department of Juvenile Corrections Millennium Tap Grant Program to Address Tobacco and Substance Use with Juvenile Status and Low-Risk Delinquent Offenders (\$35,700; No Match; Period 7/1/16 - 6/30/17)
- Grant No. 1611-A - Grant Application for the 2017 Idaho Department of Juvenile Corrections Millennium Grant for Web-Based Drug & Alcohol Education Program (\$10,000; No Match; Period 7/1/16 - 6/30/17)

J. Tibbs read the grants into the record.

ACTION: D. CASE MOVED TO APPROVE THE ADDITIONAL CERTIFYING DOCUMENT FOR GRANT NOS. 1608-A; APPROVE GRANT APPLICATION NOS. 1610-A AND 1611-A; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)
 - Ada County Highway District, Truck Rodeo, May 24-26, 2016
 - Enrique Luna, Quinceanera, October 22, 2016
- Concessionaire Agreements (19)
 - Adams Apples, Booth #26
 - Ames Concessions, Booth #3
 - Big Bubba's Bad BBQ, Booth #1

4. Black Kettle, Booth #4
5. C'est Latte, Booth #36
6. Candy Land LLC, Booth #55
7. Colossal Onion, Booth #21
8. Idaho Nut Hut, Booth #37
9. Idaho Pizza, Booth #32
10. Jones Burgers, Booth #12
11. Karousel Kandies, Booth #53
12. Oinkari Basque Dancers, Booth #25
13. Party Pups, Booth #16
14. Ranch Concessions, Booth #33
15. Smokehouse Grill, Booth #44
16. Summer Salads, Booth #10
17. Summer Snow Shaved Ice I, Booth #23
18. Summer Snow Shaved Ice II, Booth #39
19. Taste of Nigeria Cuisine, Booth #50

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 2 INTERIM EVENT AGREEMENTS AND THE 19 CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
 - Kelsey Maguire, Maguire/Jonas Wedding & Reception, May 13, 2017

ACTION: D. CASE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (12) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

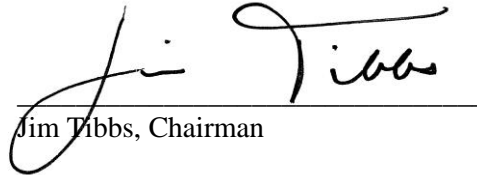
- a. Agreement No. 11656 - Mutual Assistance Compact Agreement Between Ada County, Meridian Police Department and Garden City Police Department for Establishing and Maintaining the Ada Metro Special Weapons and Tactics Team
- b. Agreement No. 11657 - Agreement Between Ada County and CSHQA, A Professional Association for Professional Consulting Services on Projects with Fees Not Exceeding \$25,000
- c. Agreement No. 11658 - Agreement Between Ada County and "A" Company Inc. for Portable Hand Sink and Restrooms During the Western Idaho Fair
- d. Agreement No. 11659 - Agreement Between Ada County and Kayla Ockerse for Summer Coroner Internship
- e. Agreement No. 11660 - Agreement Between Ada County and Kourtne Rodgers for Summer Coroner Internship
- f. Agreement No. 11661 - Agreement Between Ada County and Camera Club of Eagle to Coordinate Photography Department Activities During the Western Idaho Fair
- g. Agreement No. 11662 - Memorandum of Agreement Between Ada County, Idaho Department of Juvenile Corrections and Idaho Department of Health and Welfare for Detention Clinician Grant Funds
- h. Agreement No. 11663 - Agreement Between Ada County and K&H Printers-Lithographers, Inc. for RFP 16037 Elections Ballot Mailing Services
- i. Agreement No. 11664 - Confidentiality and Non-Disclosure Agreement Between Ada County and Steve Baker of Stanley Security for Jail Security Upgrade, Bid No. 16009
- j. Agreement No. 11665 - Agreement Between Ada County and CompuNet, Inc. for Design/Build of Emergency Operations Center Audio/Visual Upgrade Project
- k. Agreement No. 10876-17-16 - Imagesoft Statement of Work Agreement Between Ada County and ImageSoft, Inc. for OnBase Implementation for the Prosecutor's and Public Defender's Office Media Storage
- l. Agreement No. 10876-18-16 - Imagesoft Statement of Work Agreement Between Ada County and ImageSoft, Inc. for Technical Service Hours

J. Tibbs read the agreement numbers into the record.


ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 12 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:18 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk